

## INTERNATIONAL EXCHANGE STUDENTS FACT SHEET 2016/2017

### Application Period

The application period for incoming exchange students to UAM is close to be open next May 15<sup>th</sup>.

- Fall 2016 (Semester 1) and Academic Year 2016/2017: from **May 15th to June 15th**
- Spring 2017 (Semester 2): **from May 15th to October 31st**

[Enrollment and Registration Calendar for Mobility Students 2016–2017](#)

### Application Process

- Students start by completing the online registration form for mobility programs: [REGISTRATION](#) with **PASSPORT** number.

**Registration instructions can be downloaded from this link:** [Registration Instructions](#)

- After registration, they have to apply at: [APPLICATION](#).

At this point please remind the students to upload a passport photo, which is mandatory to submit the application and to issue their UAM student's card.

**Application instructions can be downloaded from this link:** [Application Instructions](#)

It is important to emphasize that the online application must be done during the application periods, while the registration can be done at any moment.

## Additional documents

- Home institution must send by mail to UAM:
  - Official nomination letter (can be sent by email to [ori.movilidad@uam.es](mailto:ori.movilidad@uam.es)).
  - Copy of passport.
  - Official transcript of records.
  - Learning agreement ([download](#)), with the list of courses that the student would like to take at UAM, approved by the Home Institution. The students must enroll a minimum of 12 ECTS per semester (exemptions can be considered upon request from the Home University). In case they would like to take courses from different Faculties, remind them that at least 51% of the courses selected must belong to one Faculty (e.g. three courses from three different Schools are not accepted, in this case, 2 courses must belong to one School, and the 3<sup>rd</sup> course can be taken from a different School).

The learning agreement contains the courses that the student would like to take at UAM, considering two levels of preference:

1. **DETAILS OF THE PROPOSED STUDY PROGRAMME:** This section must contain the courses that the student would like to take at UAM, in order of preference.
2. **ALTERNATIVE COURSE UNITS IN ORDER OF PREFERENCE:** This section must contain alternative courses in which the student can be enrolled in case any of the above are not available, in order of preference.

For each selected course it has to be indicated the LEVEL and the SEMESTER.

LEVEL	SEMESTER
<ul style="list-style-type: none"> <li>• Undergraduate: level <b>UG</b></li> <li>• Master's program: level <b>M</b></li> <li>• PhD: level <b>PhD</b></li> </ul>	<ul style="list-style-type: none"> <li>• Semester 1: September to January</li> <li>• Semester 2: January to June</li> </ul>

- For Graduate Students and/or Students applying to Masters' programs or PhD, please review the document "Requisitos estudiantes Master", which contains requirements on language skills and previous studies. It will also be required a CV of the student and a motivation letter written in Spanish (in case the courses to attend are taught in Spanish).

Once the application is complete and the additional documents have been received by the IRO, the letter of acceptance will be issued within 15 days after the application closing date, provided that the candidate achieves all UAM requirements. The Schools at UAM will review the courses selection to check the availability of places, and the student will be contacted in case changes in the learning agreement are required.

## Academic Calendar

Students can find the Academic Calendar here: [Academic calendar 2016/2017](#)

<b>Academic Year 16/17</b>	<b>September - June</b>
<b>Fall 2016 (Semester 1)</b>	<b>beginning September – end January</b>
<b>Spring 2017 (Semester 2)</b>	<b>end January – beginning June</b>
<b>Extraordinary Examination session</b>	<b>June 8<sup>th</sup> to June 30<sup>th</sup></b>

### Commencement dates:

Faculty of Sciences	September 12 <sup>th</sup>
Faculty of Business and Economic Science	September 7 <sup>th</sup> (TBC)
Faculty of Law	September 7 <sup>th</sup> (TBC)
Faculty of Philosophy and the Arts	September 12 <sup>th</sup>
Faculty of Teacher Training and Education	September 7 <sup>th</sup> (TBC)
Faculty of Psychology	September 7 <sup>th</sup>
Faculty of Medicine	September 12 <sup>th</sup>
School of Engineering	September 12 <sup>th</sup>

## Academic offer

### - UNDERGRADUATE:

- [Undergraduate Studies](#) (Spanish version)
- [Undegraduate Studies](#) (English version)

### - GRADUATE:

- [Graduate Studies](#) (Spanish version)
- [Graduate Studies](#) (English version)

Also, you can find our **academic offer taught in English during the academic year 2016/2017** here:

[UAM Undergraduate English Courses 16-17](#)

[UAM Postgraduate English Courses 16-17](#)

The final academic offer will be available by June 11<sup>th</sup>. However, students may apply after the opening deadline (May 15<sup>th</sup>) for those courses that are already published.

Please be aware of some recommendations ([Degree in Medicine](#) / [Degree in Nursing](#)) from the **Faculty of Medicine**. Although documents refer to AY15/16, these recommendations remain the same for Academic Year 2016/2017.

International Relations and Mobility Office  
*Oficina de Relaciones Internacionales y Movilidad*

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## Registration and Welcome Meeting

A mandatory Registration and Orientation Meeting for exchange students will be held on:

**Date:** September 8<sup>th</sup>, 2016

**Time:** 13:30am

**Place:** “Sala Polivalente” (Edificio Plaza Mayor, Cantoblanco Campus)

For those students who arrive late to this meeting, there will be a **second meeting** on September 15<sup>th</sup>. Details will be updated [here](#).

This Welcome Meeting is for all new starters coming to UAM as exchange students under bilateral agreements - “**Convenios Internacionales**”, and represents a great opportunity to find out how the University works.

## Spanish course for exchange students

With the aim of providing students with knowledge of Spanish while their stay at UAM, our University offers a Spanish Course for Foreigners (up to 30 students) at the Language Service, located in Cantoblanco Campus. It lasts one semester, and can be taken during Fall (Semester 1) or Spring (Semester 2).

There is a reduced fee of 60€ for exchange students for one semester course. If students wish to take another Spanish course the following semester, the fee for that second course will be the full one (120€).

The instructions to make the registration and level test can be found here (info to be updated by end-April 2016): [Spanish course](#)

(Also available an English version)

## Housing / Accommodation

UAM offers on-campus and off-campus accommodation.

There is an on-campus dorm called “**Residence Erasmo Hall**”, which is open to all international students. The Erasmo Residence Hall is the perfect option if you are looking for accommodation close to our university. It is located on the Cantoblanco Campus of the UAM a few meters from the faculties and very well connected with the city center. In case the students are interested in booking a room at the dorm, they have to apply directly at Erasmo Residence:

<http://www.resa.es/eng/Residences/Erasmo>

Also, there is an off-campus dorm affiliated to the UAM, the “**Colegio Mayor Juan Luis Vives**”, which is very close and that might be of special interest for students of Medicine, due to its nearness to the Faculty of Medicine. Further information about this accommodation can be found on the following website: [www.uam.es/cmlv](http://www.uam.es/cmlv)

For those students who wish to live in the city center, sharing an apartment or on their own, the University has signed a collaboration agreement with the company [Aluni.NET](http://Aluni.NET).

Additionally, a list of private and shared flats will be available for the students once they arrive at UAM.

## Reception Office

The International Welcome Office will be responsible for providing comprehensive assistance to international students, researchers and professors, and attending to their orientation needs, both academic and administrative.

Further information can be found [here](#).

[Reception Office Facebook](#)

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## University Sports Service

UAM aims to provide a wide range of opportunities for University members to enjoy sport and exercise and lead an active and healthy lifestyle.

The types of sport and activities range from swimming to basketball, from fitness to rugby and tennis.

Contact the [servicio.deportes.informacion@uam.es](mailto:servicio.deportes.informacion@uam.es) for more information and visit the website: [Sports Service Website](#)

[Sports Service Facebook](#)

## Symphony Orchestra and Chorus

Among its musical activities UAM offers its members the opportunity to take part in the Symphony Orchestra and the Chorus.

Symphony Orchestra, Chorus and more information about our cultural activities [here](#).

## Office for Cooperation and Solidarity Action

It was created as the Universidad Autónoma de Madrid's institutional commitment to effectively organize any activities undertaken for the sensitization, training and promotion of values and attitudes, based on co-operation, solidarity and justice, thus constituting a reference point in this field for the entire university community, while remaining open to other entities, bodies and groups.

The Office is, in addition, a meeting point for listening to and receiving any suggestions that students, teachers and administrative and service staff may want to make.

For further information visit the website: [Office for Cooperation and Solidarity Action Website](#)

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## Erasmus Student Network (ESN)

Erasmus Student Network (ESN) is the biggest student association in Europe. The main focus of ESN is placed on current exchange students, who often face problems in their new environments. Therefore, ESN offers help in academic, social and practical integration process.

[ESN UAM Website](#)

[ESN UAM Facebook](#)



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