



## Annexure

### **MEMORANDUM OF UNDERSTANDING MADE AND ENTERED INTO BY & BETWEEN**

### **INDIAN COUNCIL FOR CULTURAL RELATIONS (ICCR) AND EL COLEGIO DE MÉXICO, A.C. (EL COLEGIO)**

ICCR and EL COLEGIO hereby agree to cooperate in the functioning of the “Octavio Paz Chair on Indian Studies” on the following basis:

#### **1. GENERAL TERMS AND CONDITIONS**

1.1 Each individual appointment to the Chair (to be hereinafter referred to as the Visiting Professor) would be for a period of one academic year, extendable for one more year with the mutual consent of all parties.

1.2 This MoU will come into force on the date of signatures hereof and will remain in force for 5 years. The first Visiting Professor will be deputed for the academic year 2024-25.

1.3 The appointment will be made in accordance with the selection procedure outlined in Article 5 of the Annexure.

#### **2. OBLIGATIONS OF ICCR**

2.1 ICCR will meet costs relating to the salary and appropriate allowances of the Visiting Professor, except as provided in Article 3 of the Annexure, and will also provide international air travel and cost of additional baggage in respect of the Visiting Professor at the time of joining and on completion of tenure. ICCR will also pay Employer's Share towards Pension Contribution and process visa applications and, if so required, pay visa costs for the Visiting Professor.

2.2 ICCR will also assist EL COLEGIO in designing of courses and curriculum in consultation with Indian Universities and the designated Professors, if so required by EL COLEGIO.

### **3. OBLIGATIONS OF EL COLEGIO**

3.1 The Center for Asian and African Studies (CEAA) will represent EL COLEGIO as a project leader in all matters related to the Chair.

3.2 EL COLEGIO, through CEAA, would specify the discipline and course that they wish the Visiting Professor to teach during his/her deployment.

3.3 EL COLEGIO will provide suitable office space, administrative assistance and other assistance consistent with the efficient functioning of the Chair, such as computer with internet, telephone, etc., in accordance with standard practice in the CEAA.

3.4 EL COLEGIO will pay a net monthly salary of MXN 27,000 to the Visiting Professor so s/he can cover his/her lodging and personal expenses.

3.5 EL COLEGIO will provide health insurance at par with the cover provided to faculty members and/or other visiting professors. The insurance will cover from the flight day (India to Mexico) until his/her return (from Mexico to India).

3.6 EL COLEGIO shall provide transportation to the Visiting Professor during official assignments on behalf of EL COLEGIO.

3.6 CEAA will arrange at least one public lecture per semester to be delivered by the Visiting Professor.

### **4. OBLIGATIONS OF THE VISITING PROFESSOR**

4.1 The Visiting Professor will discuss and finalize the plan of activities to be undertaken while in post as the ICCR Chair of Indian Studies in consultation with EL COLEGIO.

4.2 The Visiting Professor will take part in other activities such as departmental seminars, conferences, faculty meetings, colloquia, round-tables, discussion forums, advise research students, provide inputs for research, suggest topics for research, publish academic works by himself/herself or by his/her students etc. as mutually agreed between EL COLEGIO and the Visiting Professor.

4.3 Each Visiting Professor will deliver at least one public lecture per semester to be arranged by EL COLEGIO.

4.4 Visiting Professor will conduct at least two courses per semester. Curriculum and course content would be designed by EL COLEGIO in consultation with the Visiting Professor.





4.5 The Visiting Professor will abide by EL COLEGIO's Code of Conduct and HR policies to the extent that they do not come into conflict with the terms and conditions of his/her commitment to ICCR, which is the deputing authority.

## 5. SELECTION PROCEDURE

Selection of the Chair will be effected as follows:

5.1 EL COLEGIO will convey to ICCR the academic field of study which it would like the Visiting Professor be specialized in at least one year prior to the commencement of the relevant academic year.

5.2 ICCR will provide list of empanelled Professors, academicians and domain experts to EL COLEGIO. EL COLEGIO will be at liberty to select any candidate on the list subject to their availability.

5.3 EL COLEGIO/ICCR may suggest possible candidates outside the ICCR list. In such case, selection will be done through mutual consent.

5.4 ICCR will issue the "Offer of Appointment" letter to the selected candidate and will confirm his/her acceptance to EL COLEGIO. ICCR will also issue the final "Appointment Order" to the Visiting Professor before his/her departure.

5.5 Thereafter, the exact courses and schedule will be determined in consultation between the candidate and EL COLEGIO.

5.6 The exact date for the commencement of the Visiting Professor's tenure will be conveyed by EL COLEGIO to ICCR at least four months in advance.

## 6. VISA ARRANGEMENTS

6.1 ICCR will issue an official passport to the Visiting Professor and the appropriate visa would be obtained on this official passport in accordance with the immigration rules of the country (*If local regulations so require, ICCR will get the visa processed on ordinary passport of the Visiting Professor*).

6.2 ICCR will assist the Visiting Professor to apply for his/her visa to the country.

6.3 EL COLEGIO will advise ICCR on the appropriate visa and other related documents required to be obtained for the Visiting Professor, which would ensure entrance into, residence in and permission to carrying out his/her assignment in the country for the duration of the appointment.



6.4 EL COLEGIO will also provide whatever documentation is required from University by the immigration authorities of the country for issue of the appropriate visa to the Visiting Professor.

6.5 The visa and other related documents must be obtained prior to entering the country.

6.6 The Visiting Professor is required to comply with all conditions of the visa and is responsible for providing EL COLEGIO with original evidence of his/her visa and advising EL COLEGIO if his/her visa status changes at any time during his/her stay in the country.

## 7. RECOGNITION OF THE SPONSORSHIP

7.1 ICCR's contribution to the Chair, and EL COLEGIO acceptance of the Chair, shall be suitably acknowledged in all relevant publications of either Party.

7.2 Wherever the logo of either Party is to be used, it shall be done by prior mutual consent.

## 8. OTHER PROVISIONS

8.1 Any dispute between the Parties arising out of the interpretation or implementation of this MoU shall be settled amicably through consultation or negotiation between the Parties to the dispute.

8.2 Any change in the terms and conditions or a third-party involvement in the establishment/functioning of this Chair shall be done only after their acceptance by ICCR, New Delhi, and by EL COLEGIO, Mexico City.



**Dr. Pankaj Sharma**  
Ambassador of India to Mexico  
On behalf of Indian Council For  
Cultural Relations (ICCR)  
New Delhi, India



**Prof. Silvia E. Giorguli Saucedo**  
President  
El Colegio de México, A. C.  
Mexico City, Mexico

Date: February 23rd, 2024

